

# CTE Skill Certificate Test Performance Documentation

**This document must be submitted to the test coordinator along with the test scan sheets at the time of testing. It will be submitted to the USOE for the audit and a copy kept on file for two years.**

**Course: Adult Roles & Financial Literacy B   # Students in course:**  
**Test Number: 319   # Students tested:**  
**School:   Date:**  
**Instructor's Name:**

This is to verify that the students on the attached class roll\* accomplished the following performance objectives at or above the 80% (moderately to highly skilled) level.

1. Set personal rules/responsibilities related to dating behaviors that support your personal values.
2. Develop a personal list of characteristics, qualities, and values desired in a marriage partner.
3. Apply conflict resolution and problem-solving strategies to resolve an identified common source of marital conflict.
4. Develop a list of ways to personally build and strengthen a marriage.
5. Develop a realistic monthly budget for a family based upon a set income which includes: savings, housing, utilities, transportation, insurance, clothing, entertainment, and miscellaneous categories.
6. Demonstrate how to complete a personal state and federal tax form.
7. Evaluate personal readiness for parenting and develop a plan to improve in one area. (social, emotional, physical, intellectual, etc.)
8. Apply positive guidance techniques to resolve three child-rearing problems.

Each performance is documented and kept on file for two years. (check one or more)

- ☐ Individual student performance tracking sheets
- ☐ A class period summary score sheet
- ☐ Recorded and identified in the class grade book

Instructor's Signature: \_\_\_\_\_

\*Attach a copy of the class period roll and draw a single line through any student on the roll not accomplishing ALL required performance objectives at the 80% (moderately to highly skilled) level.